



NYC Job Posting ID #393018

POSITION AVAILABLE
ASSISTANT DISTRICT ATTORNEY
CONVICTION INTEGRITY REVIEW BUREAU

RICHMOND COUNTY DISTRICT ATTORNEY

The men and women of the Richmond County District Attorney's office work each day in partnership with Law Enforcement and the people of Staten Island to pursue justice for victims of crime, to prevent crime in all its forms, and to promote the safety and well-being of all citizens of our Borough.

THE ROLE

The Richmond County District Attorney's Office is seeking a full-time admitted mid-senior level Assistant District Attorney (ADA) to serve in the newly developed Conviction Integrity Review Bureau. Under the direct supervision of the Chief Trial Counsel, the ADA will be responsible for the following:

- Post-Conviction review of felony cases for integrity evaluation including but not limited to, screening for prosecutorial and police misconduct and factual innocence;
- Re-investigating homicide and violent crimes cases;
- Maintaining transparency and integrity in the regular interaction with criminal defense attorneys on post-conviction review of cases;
- Preparing and presenting integrity review findings and recommendations directly to the District Attorney and Executive Bureau;
- Providing guidance, mentorship and training to all ADAs regarding ethical responsibilities in the prosecution of cases at all levels in the office;
- Representing RCDA at city, state, and federal meetings and conferences when requested;
- Providing expertise and counsel on cold case investigations.

MINIMUM REQUIREMENTS

1. New York Bar admission
2. Must be a New York State resident
3. Must have at least 10 years' experience in Criminal practice

PREFERRED SKILLS

- Felony trial experience, including homicide and violent crime cases
- Experience in both criminal defense and the prosecution of cases
- Basic knowledge and understanding of DNA evidence as it applies to the prosecution and defense of criminal cases
- Ability to work independently with RCDA investigators
- Strong analytical, organizational, written and oral communication skills

CIVIL SERVICE TITLE: **Assistant District Attorney**

SALARY RANGE: **\$105,000 - \$125,000**

Commensurate with experience; full NYC benefits package

APPLICATION DEADLINE: **May 31, 2019**, or until filled

TO APPLY: ALL APPLICATIONS MUST BE SUBMITTED THROUGH THE NYC JOBS WEBSITE

City Employees – Click [here](#) and log in to ESS.

Non-City Employees – Go to <https://a127-jobs.nyc.gov/>

- Search for job ID number: **393018**
- Click on the job business title: **Assistant District Attorney**
- Click on “Apply Now” at the bottom of the posting

Please submit a writing sample with your cover letter.

Only candidates under consideration will be contacted.

The candidate selected for this position must be a resident of the City of New York or become a resident within 90 days of appointment.

THE RICHMOND COUNTY DISTRICT ATTORNEY IS AN EQUAL OPPORTUNITY EMPLOYER AND A COPY OF THE EQUAL OPPORTUNITY PROGRAMS IS AVAILABLE IN THE HUMAN CAPITAL DIVISION. THE DEPARTMENT MAKES AVAILABLE ACCOMMODATIONS FOR DISABLED APPLICANTS